

# Personal Information Collection Notice – FOI Application

The purpose of this Collection Notice is to advise how Murdoch University collects your personal information in accordance with the *Privacy and Responsible Information Sharing Act 2024 (WA)*.

## Type of information collected

We collect personal information such as your name, contact details (email, phone, address), and any other information you provide in relation to your FOI Application.

## Use and disclosure

Your information will be used by authorised staff for the purpose of responding to your FOI Application. It may be disclosed to other areas of the university, relevant government departments, service providers, or entities where required by law.

## Access and correction

You can also apply by FOI Application to have personal information about you contained in documents held by the university amended, if the information is inaccurate, incomplete, out of date or misleading.

## What happens if you do not provide your information

If you do not provide the requested information, we may not be able to process your FOI Application. Please note that the personal information provided by you will be handled by Murdoch University, in accordance with the university's [Privacy Policy](#).

## Any queries

Your questions regarding the use of your personal information can be directed to:

**The Privacy Officer**  
University Secretary's Office  
90 South Street, Murdoch, Western Australia, 6150  
+61 (8) 93607647  
[Universitysecretary@murdoch.edu.au](mailto:Universitysecretary@murdoch.edu.au)