

MFA Setup Instructions - Students

Multi-Factor Authentication (MFA) helps keep your Murdoch University (MU) account and information secure. You'll need to set it up before you can access the systems used for your studies.

Setup takes less than 5 minutes. You will need:

- Your mobile device (smartphone) with internet access, and
- Your Murdoch University username and password.



Need support? Please contact the IT Service Desk by telephone on +61 8 9360 2000. Further information including how to authenticate is available on the [Murdoch Passwords](https://goto.murdoch.edu.au/MFA) page (<https://goto.murdoch.edu.au/MFA>).

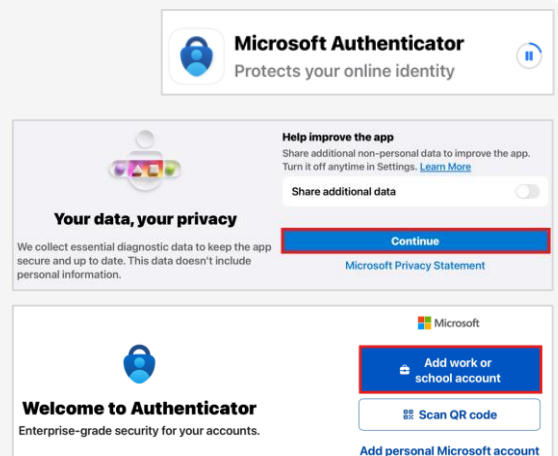
Let's get started!

Please select the option that applies to you:

- If you are using the Microsoft Authenticator app (henceforth 'the App') for the first time – Start from **Step 1**.
- If you are already using the Microsoft Authenticator app – Start from **Step 2**.

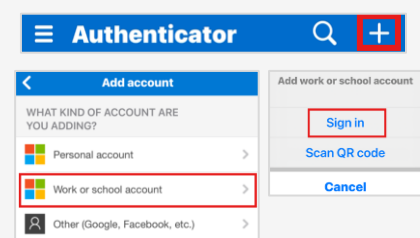
1. *If you are using the App for the first time:*

- Go to Google Play (for Android devices) or App Store (for Apple iOS devices) and install the **Microsoft Authenticator app**.
- Open the App.
- On the 'Your data, your privacy' screen, tap on **[Continue]**.
- On the 'Welcome to Authenticator' screen, tap on **[Add work or school account]**.
- Proceed to **Step 3**.

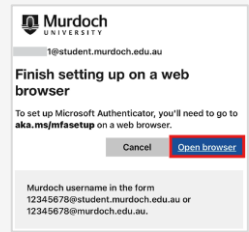


2. *If you are already using the App for another account:*

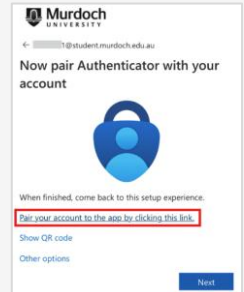
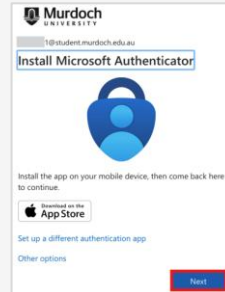
- Open the App and tap on the **[+]** symbol on the top ribbon
- On the 'Add account' screen, tap on **[Add work or school account]**.
- On the 'Add work or school account' pop-up, tap on **[Sign in]**.
- Proceed to **Step 3**.



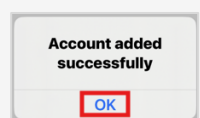
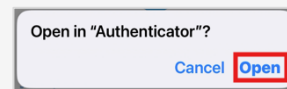
3. Follow the prompts to sign in using your MU username and password.
 - Your username is your student number followed by the MU domain, for example: 12345678@student.murdoch.edu.au
4. On the 'Finish setting up on a web browser' screen, tap on [**Open browser**] then follow the prompts to sign in again.



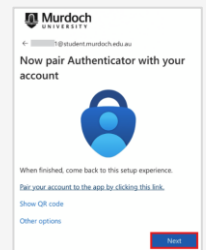
5. On the 'Install Microsoft Authenticator' screen, tap on [**Next**].
6. On the 'Now pair Authenticator with your account' screen, tap on [**Pair your account to the app by clicking this link**].



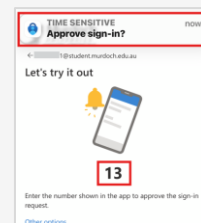
7. On the 'Open in "Authenticator"?' screen, tap on [**Open**].
 - If asked to allow notifications, please choose to allow.
8. On the 'Account added successfully' notification, tap on [**OK**].



9. Return to your browser from Step 6. On the 'Now pair Authenticator with your account' screen, tap on [**Next**].
10. On the 'Let's try it out' screen, take note of the two-digit code

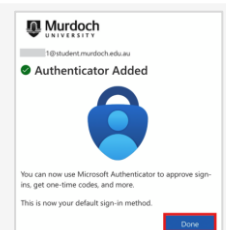


11. Tap on the [**Time Sensitive Approve sign-in?**] notification that appears on the top of your screen.
 - If the Time Sensitive notification does not appear, please open the App to view it.
12. On the 'Are you trying to sign in?' screen, enter your two-digit code and tap on [**Yes**].



13. Return to your web browser from Step 10. On the 'Authenticator Added' screen, tap on [**Done**].
14. Close your browser session.

You have now completed your MFA setup.



From time to time, you will be asked to verify your identity when signing in to Murdoch systems such as LMS. This extra step, called *authentication*, helps keep your account and Murdoch's digital environment secure.

Please refer to the **Verify your identity using the App** guide available from the [Murdoch Passwords](#) page to learn how to authenticate with *and* without mobile reception.

Thank you for helping to strengthen cyber security at Murdoch.